



To be completed by HCAR Staff:

Mem#: _____ Date Entered: _____
Total Paid: _____ Status: Primary / Secondary (circle)

**HOWARD COUNTY ASSOCIATION OF REALTORS®
REALTOR® Membership Application**

☐ Designated REALTOR® / Principal Broker ☐ REALTOR® / Sales Agent ☐ Appraiser

*All applications must be submitted with a copy of your Real Estate License and a front-only copy of your Photo ID

Applicant Personal Contact Information (name must match real estate license and/or provided ID)

_____	_____	_____	_____	_____
Title	First Name	MI	Last Name	Nickname
_____		_____	_____	_____
Home Street Address		Apt/Unit#	City	State Zip Code
_____		_____		
Mobile Number		E-Mail Address		

Office/ Brokerage Information

_____			_____	
Brokerage Company Name (as on real estate license)			Office Phone Number	
_____			_____	
Branch Street Address			Suite#	City State Zip Code

Real Estate / Appraiser License Information

_____	_____	_____
License #	State	Expiration Date
_____	_____	_____

Have you ever been a member of the National Association of REALTORS®? ☐ Yes ☐ No

IF YES, LIST LOCAL PRIMARY ASSOCIATION AFFILIATION(S) IN ORDER OF MOST RECENT TO LEAST:

ANY CURRENT STATE ASSOCIATION AFFILIATION(S) (if applicable):

Preferences (Complete with either yes or no)

- ☐ Yes ☐ No I give permission for my cell phone number to be published in the HCAR Directory.
- ☐ Yes ☐ No I give permission for my email address to be published in the HCAR Directory.
- ☐ Yes ☐ No I give permission for HCAR to send text messages to my above listed cell phone number (Estimated maximum use will be 14 per year).





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Optional Demographic Information

We use this information to direct our communications to you with additional relevant information and your preferred method of addressing you in communications from the organization. As well as for statistics and demographics of the organization. This information is not made public except for additional spoken languages, which will be added to the member directory information.

Dual Career Status (Do you have another profession in addition to your real estate profession?)

☐ Yes ☐ NO

Preferred Title (check all that apply)

☐ Mr. ☐ Ms. ☐ Miss ☐ Mrs. ☐ Mx. ☐ Dr.

Preferred Pronoun (check all that apply)

☐ He/Him ☐ She/Her ☐ They/Them ☐ Ze/Hir

Ethnicity (check all that apply)

☐ Asian ☐ Hispanic, Latin or Spanish Origin ☐ Native Hawaiian or Pacific Islander
☐ Native American (Amer. Indian) ☐ Indian ☐ White or Caucasian
☐ Black or African American ☐ Middle Eastern ☐ Other _____

Languages Spoken (Consumers can search for a REALTOR® by additional languages spoken)

Birthdate

____/____/____

(mm/dd/yyyy)





**THIS APPLICATION MUST BE SUBMITTED WITH A COPY OF A PHOTO ID
AND A COPY OF THE AGENT'S REAL ESTATE LICENSE TO EXPEDITE THE APPLICATION.**

HOWARD COUNTY ASSOCIATION OF REALTORS®, INC

I have read and, in the event of my acceptance to membership in the Howard County Association of REALTORS®, Inc. (the "Association"), I agree to abide and be bound by the Bylaws, Policies and Procedures, Rules and Regulations of the Association, **Constitution and Bylaws of the State Association (if applicable)**, and the Bylaws and Code of Ethics of the NATIONAL ASSOCIATION OF REALTORS®. **I agree to attend and satisfactorily complete the required new member orientation, real estate code of ethics, and fair housing courses approved by the Association or otherwise show proof of completion of these courses, within 90-days of joining the Association.**

I irrevocably waive all claims against the Association or any employees, officers, directors or members for any act or omission in connection with the business of the Association, including the interpretation and/or application of the Bylaws, Policies and Procedures of the Association and the acceptance of or failure to accept, advance, suspend, expel or discipline me as a member of the Association. The authority of the Grievance and Professional Standards Committees of the Association, are expressly acknowledged and accepted by me, and I acknowledge and agree that I will arbitrate future contractual disputes arising out of the real estate business as specified by Article 17 of the Code of Ethics and as set forth in the Code of Ethics and Arbitration Manual of the NATIONAL ASSOCIATION OF REALTORS® and the Policies and Procedures Manual of this Association, all as from time to time amended.

I understand that the Howard County Association of REALTORS® Inc. may terminate my membership if this application contains misrepresentations, or I fail or refuse to comply with the conditions of membership as stated in the Bylaws, Policies and Procedures and Regulations of this Association and the NATIONAL ASSOCIATION OF REALTORS®. Upon expiration or termination of my membership with the NATIONAL ASSOCIATION OF REALTORS® for any cause or reason whatsoever, I will discontinue use of the term "REALTOR®". Further I agree that if I resign or am terminated from membership with any outstanding dues and fees (including any costs and sums previously awarded by the Arbitration Hearing Panel in conjunction with arbitration proceedings), the Board of Directors may condition renewal or reinstatement of membership upon my payment of said fees.

I understand that in the event I am ineligible or become ineligible for membership in the category indicated before November 1, 2026, the advanced 2027 dues and fees will be refunded to me, less the application fee, any RPAC investment, if applicable, as well as a \$50 service fee. If elected to membership, I agree to pay (when due) the established fees, dues, assessments, and fines, in effect as long as I am a member of this Association. I understand that if I no longer wish to maintain my membership, the Association must be notified in writing with the proper forms provided. I further understand there will be no refund of dues paid should I terminate my membership in the Association or become ineligible for membership after November 1, 2026.

Application by _____
(Signature) (Name Printed) (Date)

I (the Designated REALTOR® / Office Manager / Broker) have carefully reviewed this application, and the membership information contained herein and have determined it to be true and correct to the best of my knowledge.

Certified by _____
(Signature of Office Manager
Designated REALTOR® or Broker) (Name Printed) (Date)





Dues Proration Schedule for Primary Members

You may pay your REALTOR® membership dues by completing the information below and emailing this form along with your application to staff@hcar.org or faxing it to **410-715-1489**. If you choose to pay by check, you may mail the completed application along with the check to HCAR Membership, 8600 Snowden River Parkway, Suite #104, Columbia, MD 21045.

2027 Membership Year Ends: October 31, 2027

Join Month	HCAR Local Dues	**MD State Dues	**NAR National Dues	*One-Time Processing Fee	Total	***Total with Optional RPAC
September 2026	\$288.00	\$247.00	\$201.00	\$100.00	\$836.00	\$871.00
October 2026	\$288.00	\$247.00	\$201.00	\$100.00	\$836.00	\$871.00
November 2026	\$288.00	\$247.00	\$201.00	\$100.00	\$836.00	\$871.00
December 2026	\$288.00	\$247.00	\$201.00	\$100.00	\$836.00	\$871.00
January 2027	\$288.00	\$247.00	\$201.00	\$100.00	\$836.00	\$871.00
February 2027	\$216.00	\$247.00	\$188.00	\$100.00	\$751.00	\$786.00
March 2027	\$216.00	\$247.00	\$175.00	\$100.00	\$738.00	\$773.00
April 2027	\$216.00	\$247.00	\$162.00	\$100.00	\$725.00	\$760.00
May 2027	\$144.00	\$123.50	\$149.00	\$100.00	\$516.50	\$551.50
June 2027	\$144.00	\$123.50	\$136.00	\$100.00	\$503.50	\$538.50
July 2027	\$144.00	\$123.50	\$123.00	\$100.00	\$490.50	\$525.50
August 2027	\$72.00	\$123.50	\$110.00	\$100.00	\$405.50	\$440.50
September 2027	\$72.00	\$123.50	\$97.00	\$100.00	\$392.50	\$427.50

- **Prior HCAR members will not be charged the one-time processing fee.*
- ***Active REALTORS® transferring from their current association to HCAR, or who have already paid State and National Dues for 2027, will not be charged again, nor charged a processing fee. (Letter of Good Standing required)*
- ****Contributions to RPAC (REALTOR® Political Action Committee) are voluntary and used for political purposes to elect candidates locally and nationally who understand and support REALTORS® interests. RPAC contributions are not tax deductible.*
- *Lobbying fees of \$55 are included in the NAR dues and \$18 in the MR dues. These portions of your dues are non-deductible for income tax purposes.*

PLEASE PRINT CLEARLY

Credit Card # (Master Card/Visa/AmEx, Disc)	Expiration Date	Security Code	Amount Charged
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Name on Credit Card

Billing Address of Credit Card

Dues and Fees are non-refundable.



TAKE THE DEI PLEDGE

Diversity Equity & Inclusion Pledge

The Howard County Association of REALTORS® is committed to the advancement and investment of Diversity, Equity, and Inclusion initiatives. The HCAR DEI Committee has completed a DEI Pledge initiative for all HCAR members who wish to pledge their support to inclusivity and equality in the real estate profession.

While this is optional, please read the pledge below and complete if you pledge to adhere to these promises in your business.

HCAR Membership D.E.I. Pledge

HCAR members pledge to support HCAR's initiatives and policies/practices pertaining to Diversity, Equity and Inclusion. We are committed to building an association comprised of members from a variety of backgrounds, skills, and views. In fulfilling that commitment, we are building a culture of excellence where diversity is valued. Having DEI as a core value of our association will allow HCAR to better serve its members, employees, and community stakeholders. As a member, I pledge to:

- Foster the culture of inclusivity at HCAR and within the communities I serve
- Support and participate in the DEI initiatives of HCAR
- Be accountable for the impact of bias and inequity that my words and actions may have on others
- Listen and learn from the experiences of others in an effort to fully understand and accept that others' experiences may be different from my own

(Signature)

(Name Printed)

(Date)

New HCAR Members & Potential SentiLock Subscribers

SentiLock is the **optional** Lockbox Access System available only to REALTORS® for an additional cost. If you will need SentiLock access in the future for showings or for securing your listings, you will need to attend training or have had a previous SentiLock subscription within the last 3 years in order to activate.

Follow Instructions in Welcome Packet: Staff should send the appropriate documents and instructions to activate service so that you can complete payment for any required fees to MARS or SentiLock. If you have any questions email staff@hcar.org.

SentiLock Annual Subscription Proration Schedule 2026-2027

Join Month	Jan 18– June 3	June 4 – Sept 3	Sept 4 – Dec 3	Dec 4 – Jan 17
Subscription Fee	\$179.69	\$134.76	\$89.84	\$44.92
Activation Fee	\$51.50	\$51.50	\$51.50	\$51.50
Total	\$231.19	\$186.26	\$141.34	\$96.42

ACTIVE SENTRILOCK USERS:

Active Account Transfers from GBBR, CCAR or HarCAR: \$0

Other SentiLock Approved Transfers: \$40

Transfers not approved by SentiLock billing: (AACAR, Coastal, SMAR) Seek a partial refund, if possible, from your previous association.

Lockboxes: Only Bluetooth enabled lockboxes can transfer ownership. Any non-bluetooth lockboxes would become dead lockboxes upon the deactivation of your old account.

Current & Potential Bright MLS Subscribers

Bright MLS is the regional comprehensive multiple listing service that provides real estate professionals in the Mid-Atlantic region with access to vast property inventory and public records data. Through its robust platform, [Bright MLS](#) offers Howard County Association of REALTORS® (HCAR) members essential tools, automated client portals, and market research to streamline daily operations and market listings effectively.

As a member of a shareholder association like HCAR, you can **subscribe at a discounted rate** to gain seamless exposure to nearly 100,000 active subscribers and expand your client reach. **Wait** until your membership with HCAR has been activated and you have received an active National Association of REALTORS® (NAR) Membership Number known as the **M1 member # or NRDS#**.

Reach out to your Broker for the broker's MLS Code and have that as well as your M1 # and Real Estate License number ready at time of application.

Member of Shareholder Association:

\$127.50 per quarter

Activation Fee

\$250.00